

OFFICIAL TEACHER APPLICATION

PERSONNEL USE ONLY:

INTERVIEW:

Decatur County Schools
59 West Main
P.O. Box 369
Decaturville, TN 38329

*Photograph
(Optional)*

Year(s) _____

K-3 _____

NAME _____

Elem. _____

(Return to Certificated Personnel Department.)

Adm./Supv. _____

Agric. _____

This application is made to teach in the 20____ - 20____ school year.

Art _____

Business Ed. _____

Dist. Ed. _____

PERMANENT ADDRESS _____ Street _____ City _____ State _____ Zip _____ Telephone Number _____ (-)

Driver's Ed. _____

English _____

Guid. (K-9) _____

Guid. (7-12) _____

Health _____

Are you able to perform the essential functions and physical demands of the job for which you are applying? Yes No

H.Ec. (Voc.) _____

Check grade levels and/or subject areas for which you are applying. *Indicate only areas for which you are, or will be certified.*

H.Ec. (Occup.) _____

| | | | | | |
|-----------|-----------------|--|---------------|------|-------------------|
| | Secondary 7-12 | | Elem. | Sec. | Athletic Coaching |
| | (List subjects) | | Library _____ | | (List sports) |
| Kg _____ | | | Sp. Ed. _____ | | |
| 1-3 _____ | | | Other _____ | | |
| 4-6 _____ | | | | | |

I.Arts _____

Language _____

Library _____

1. PROFESSIONAL PREPARATION

A. Educational Preparation (Complete all applicable items.)

Math _____

| | Name of Institution | Location of Institution | Dates attended | Major/Minor | Degree Awarded | | |
|--------------------------|---------------------|-------------------------|----------------|-------------|----------------|-----|------|
| | | | | | Kind | Mo. | Year |
| High School | | | | | | | |
| College/Univ. BA | | | | | | | |
| College or University MA | | | | | | | |
| Hours beyond MA | | | | | | | |

Music _____

P.E.(K-9) _____

P.E.(7-12) _____

Reading (K-9) _____

Reading (7-12) _____

Science _____

Social Studies _____

Special Education _____

Speech _____

B. Practice Teaching

Speech Therapy _____

| Name of School | School System | Dates | No. Hours Per Day | Grade Level(s) | Subjects |
|----------------|---------------|-------|-------------------|----------------|----------|
| | | | | | |
| | | | | | |

T & I _____

Ath. Coaching _____

PRAXIS SCORES (Required) _____

DATE TAKEN: _____

SPECIALTY AREA(S) 1. _____ 2. _____

(Name of Area Taken) (Date Taken) (Name of Area Taken) (Date Taken)

A.B.E. _____

Substitute _____

Other _____

II. PROFESSIONAL EXPERIENCE (A-B-C)

List only the kinds of experience recognized by the State Department of Education for salary purposes. Attach additional page if necessary.

A. Full time public school experience (K-12) operated by a local educational agency in the United States and its possessions, or U. S. Government operated schools, or foreign exchange experience in grades K-12. List only contractual work.

| No. of Years | No. of Months* (if not a full year) | Dates | Name of School System | State | School | Grade (s) | Subjects |
|--------------|--|-------|-----------------------|-------|--------|-----------|----------|
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

*List all broken years separately

B. Private School - College - Other Teaching Experience

| No. of Years | Dates | Name of School System | State | School | Grade (s) | Subjects |
|--------------|-------|-----------------------|-------|--------|-----------|----------|
| | | | | | | |
| | | | | | | |
| | | | | | | |

C. Active military service prior to May 31, 1975.

| No. of Years | Dates | Branch of Service |
|--------------|-------|-------------------|
| _____ | _____ | _____ |

D. List other work experiences which are not described in the above categories.

| No. of Years | Dates | Company/Service | Location | Type of Work | Phone Number |
|--------------|-------|-----------------|----------|--------------|--------------|
| 1. | | | | | |
| 2. | | | | | |

III. CERTIFICATION

A. Tennessee Certification:

1. Professional Certificate No. _____ Exp. Date _____

Areas of Certification _____

(List all areas by numbers
and by names)

2. Tennessee Career Ladder:

Type of certificate issued _____

Certificate No. _____ Exp. Date _____

Areas of Certification _____

(List all areas by numbers
and by names)

B. Other States _____ Type/No. _____ Area(s) of Certification _____

_____ Type/No. _____ Area(s) of Certification _____

IV. SKILLS, ACTIVITIES, CLUBS

List any activities in which you have participated or clubs you have sponsored during previous employment. (Academic and/or athletic)

V. LIST THE CLUBS AND/OR ACTIVITIES YOU ARE WILLING TO SPONSOR, (GRADES 7-12).

VI. LIST THE SPECIAL SKILLS AND/OR ABILITIES THAT YOU CAN CONTRIBUTE TO AN ELEMENTARY SCHOOL PROGRAM.

VII. IN YOUR OWN HANDWRITING, BRIEFLY DESCRIBE YOUR PHILOSOPHY OF EDUCATION.

Tennessee Public School System

THE Decatur County SCHOOL SYSTEM IS AN EQUAL OPPORTUNITY EMPLOYER IN COMPLIANCE WITH TITLE IX AND SECTION 504 OF THE REHABILITATION ACT OF 1973.

STATE REGULATIONS REQUIRE THAT THIS SECTION BE COMPLETED BEFORE APPLICATION IS ACTIVE.

I hereby apply for employment as _____
(Teacher, Principal, Supervisor, Other)

in the named school system beginning _____
(Date of School Term)

I recognize that, if I am employed, the board of education of the said school system will assign or reassign me to a specific position as the need requires.

I hereby certify that I _____ been convicted of a misdemeanor or a felony in any state of the United States.
(have) (have not)

If "HAVE" is indicated, explain fully the details of each such conviction on a separate sheet of paper.

I further certify that I _____ been dismissed from any previous employment for improper or unprofessional conduct, inefficient service, neglect of duty, incompetence, or insubordination as the same are defined in Section 49-5-501 of the Tennessee Code Annotated. **If "HAVE" is indicated, explain the details of each such dismissal on a separate sheet of paper.** The employer's non-renewal of yearly contract need not be indicated unless the non-renewal was for cause as listed above.

If my most recent employer were another Tennessee public school system and if my termination were voluntary, I hereby certify that my resignation was, or will be submitted at least 30 days prior to the beginning date stated herein; or, if within 30 days, that the previous board has waived its right to such notice. A copy of my letter of resignation or the said board action is attached or will be provided.

I understand that misrepresentation of any of these certifications may subject me to the applicable penalties in Section 49 of the Tennessee Code Annotated.

(Date)

(Signature)

Tennessee Teacher Certificate Number

(Address)

City State Zip

IX. REFERENCES (Complete name, address and ZIP Code information must be furnished.)

| Name | Address | ZIP | Occupation | Phone No. |
|--------------|---------|-------|------------|-----------|
| Professional | _____ | _____ | _____ | _____ |
| Professional | _____ | _____ | _____ | _____ |
| Professional | _____ | _____ | _____ | _____ |

X. Validation

To the best of my knowledge, all information on this form is complete and accurate.

(Signature)

(Date)

XI. APPLICANT'S RELEASE OF REFERENCE FORM

This form must be signed and dated before application is active.

TO WHOM IT MAY CONCERN:

I, the undersigned, request and authorize you to forward to the Decatur County Board of Education a reference concerning my personal character and professional ability. I have filed an application for a teaching and/or substitute position. I understand that this will be a closed file for use only by authorized Department of Public Instruction employees.

(Signature)

(Date)

All applications are placed in the active file for the duration of the school year in which the application is filed. It is your responsibility to notify the Personnel Department, by letter or by phone, if you want your application updated. Notification should be given in the spring for the next school year. **Because of the volume of applications received, further contact with applicants following the personal interview will not be made unless the applicant is being considered for a specific position.**